



Ark Priory Primary Academy

Explore**Endeavour****Excel****Courage to
fly!**

Dear Parents and Carers,

Firstly, I would like to say a big thank you to all for your warm welcome. I am looking forward to getting to know all our pupils and families over the coming weeks. Our first few days of school have been exciting and very busy, with the children spending time to know their new teacher as well as the school rules and expectations of behaviour. We have had a few changes in some of our systems to make sure the school runs as effectively as possible and continues to uphold our school values of 'Explore, Endeavour, Excel'.

As a reminder, I will be holding a 'Meet the Head of School' coffee morning on Monday 10th September for Y1-4 parents and again on Monday 17th September for EYFS parents at 8.30am in the school hall. I do hope you can join me in this time where I will be sharing further information about a few changes to our academy procedures, such as our Behaviour Policy and routines.

Over the coming months, you will be offered the opportunity to attend a variety of workshops for parents which will provide you with further information about our school curriculum and the hard work our staff do to support your child to meet their full potential and have the 'courage to fly'.

If you would like to meet with me for any reason, please either email me directly at d.grasso@arkprioryacademy.org or contact Miss Dunford in the school office who will be able to make an appointment for you.

Many thanks for your continued support.

Miss Grasso
Head of School

Ark Priory Primary Academy is committed to safeguarding and equality

@arkpriory

02031100717

info@arkprioryprimary.org

Morning Routine

- Teachers will be in classrooms ready to greet your children on arrival and so learning can begin as soon as your children enter school.
- Please allow your child to enter the school and walk to their classroom. There are adults on the stairs cases to guide them and make sure they are safe.
- No parent/carer will be allowed in the school. If you would like to speak to your class teacher or have a message, please either email them directly (all emails will be shared at the 'Meet the Teacher' meetings next week) or see the office staff at the front of the school.

After-School Routine

- Classes will line up with their teacher in their designated area.
- Children must shake hands with their teacher before they are released.
- Nursery/Reception children to be collected from their classrooms.
- If anyone different is collecting your child, you must tell the office staff in advance so staff can be made aware.

Thank you in advance for your co-operative to help us run the school calmly and effectively.

Celebration Assembly

We have changed our Celebration Assembly to Friday mornings at 8.50am starting from Friday 21st September. Children will be chosen to be the 'Star of the Week'. Parents will be personally called by the school to attend on the Thursday of the week before their child receives the certificate in assembly. This is to give parents/carers the opportunity to request time off work, if they need to in order to attend. Unfortunately, only parents/carers/families whose child has received a certificate are able to attend due to the space available. In order to make this a more exciting and special achievement for our pupils, the names of the 'Stars of the Week' will be kept as a surprise until the Celebration Assembly so please do not tell your child if you have received a phone call to attend. The names of the 'Stars' will be in the Newsletter the same day as they receive their award in the assembly. We will also continue with our 'Author' of the week and the parent/carers of children awarded for this will also receive a phone call to attend the Celebration Assembly.

Lunch times

We run a staggered lunch from 11.45am until 1.30pm to allow all children to have a calm, relaxing and safe lunch time. The year groups have been mixed to allow different year groups to spend time together and develop different skills.

The Year groups currently eat lunch in the dining hall at the following times:

- Reception – 11.45pm
- Year 3 – 12pm
- Year 1 and Year 4 – 12.15pm
- Year 2 and Year 5- 12.45pm

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